

**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE**



**ACTION TAKEN REPORT
STUDENTS
2016-17**

STUDENTS EVALUATION ON TEACHERS & ACTION TAKEN REPORT

2016 – 2017 (BHMS)

Introduction

The institute collects feedback on the basis of a questionnaire given to the students to evaluate the teachers knowledge, communication skill, sincerity, ability to integrate course materials, overall performance etc. The collected feedback is analysed and the valuable suggestions put forward by them are considered and relevant actions are carried out.

Feedback report

As per the evaluation report collected from the students on feed of teachers there is an average scoring of 73 % as College average, 75 % as departments' average and 75 – 80 % for individual scoring indication that the teaching-learning method and the approach and attitude of the teachers should be still improved. The lowest individual score is 53 while the highest score is 95.

Action taken

The Principal called a meeting of all the members of faculty to discuss on the College Average Score of feedback given by the students about the teachers. Even though the score status has increased while comparing with the previous year, all the members of Faculty were informed to keep improving their teaching methodology, communication skills, try to integrate the teachings, conduct regular evaluations on the portions taught and to be more gentle towards the students.

Following the above all the Heads of Departments are informed about their Department Score status. The Heads of Departments were instructed to take necessary steps to inform their subordinates to further modify and improve their teaching methodologies and to make their classes' more effective and practical oriented.

The Teachers with lesser score were called individually by the Principal and were given instruction to make necessary modifications in their teaching and to compulsorily attend Faculty Improvement Programmes.




PRINCIPAL
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
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FEEDBACK ANALYSIS OF STAKEHOLDERS & ACTION TAKEN REPORT

STUDENTS EVALUATION ON TEACHERS

(2016-17)

NO	FEEDBACK	ACTION TAKEN
1	<p>The college average score is 96.8% and the average score of the departments were between 95.4% to 98%.</p> <p>The individual score of the PG faculties varied from the range of 93.3% to 99%.</p>	<p>In the meeting held by the Principal, the analysis report of the student's evaluation was discussed with all the PG faculties. The department heads were given instructions to guide their subordinates in improving the department score by introducing various teaching methods and maintaining good rapport with the students.</p> <p>The teachers were instructed to improve their communication skills, update their knowledge and implement new teaching methods at PG teaching level that leads to the analytical and clinical skill development for the lifelong practice as well as research.</p>




Principal
SARADA KRISHNA HOMOEOPATHIC MEDICAL COLLEGE
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STUDENTS OVERALL FEEDBACK OF THE BHMS PROGRAMME & TEACHING & ITS ACTION TAKEN REPORT

(2016 – 2017)

INTRODUCTION

The institute collects feedback on curriculum aspects and courses from students, teachers, parents & alumni. The collected feedback is analysed and the valuable suggestions put forward by them are considered and relevant actions are carried out.

Table 1: Students overall feedback of the BHMS Programme & Teaching and its Action taken report

No.	Feedback	Action Taken
2	Syllabus covered by the departments was 55-70% as per 14% of students	Even though there was improvement in covering the syllabus by the departments while comparing with the previous year, the Principal has instructed all the Departments to look into their Teaching programmes for any further modification, in such a manner as to complete the portions within the stipulated period.
3	4 % students reported that the library materials are inadequate	Information passed to Librarian for discussing in the Library meeting. Library committee has suggested for adding still more number of books, newspapers, journals, periodicals etc. as per the suggestion given by students in the library committee. The resolution was forwarded to the Principal & Chairman for necessary action.
4	30 % informed that Reading materials in Library were available with some difficulty	Information passed to Librarian for discussing in the Library meeting. Library committee has suggested for improving the computer software in the Library and to introduce 'Koha' – Library software for easy access of books. The resolution was forwarded to the Principal & Chairman for necessary action.
6	12 % of students informed that the teachers communication ability is just satisfactory	The Principal once again put forward this feed back in a meeting and suggested the Faculty to improve the communication by attending classes on Communication Skill, especially to the juniors and to communicate in English in the classes.
7	50 % of students opinion is that the teachers encouraging them sometimes only.	The Principal once again informed all the members of Faculty to motivate & inspire them rather than discouraging, especially to those who are academically weak.
8	7 % Students informed that they were not allowed to raise questions in the class	As the time allotted for covering the portion is within the hour, due to limited time. Therefore the doubts of individual students shall be clarified either personally by

		meeting the teacher in the Department or during Tutorial hours, conducted once in a week. This information was conveyed to all students by the Principal & concerned Academic co-ordinators.
9	Teachers approach is always indifferent & sometimes rude (48 %)	It has been strictly informed to the entire faculty by the Principal to show love & caring feel towards them.
10	Internal assessment evaluations are sometimes unfair as per information from 21 % students	It has been decided in the Principals meeting with the Faculty, and a committee has been constituted by the examination cell to look into the area of unfairness, and if found to exist shall be reported to the Head of Department / Principal.
11	5 % opinion that the teachers give feed back without any comments after an Internal exam	The members of Faculty are requested by the Principal to have a better interaction with the students when the Term Test or Monthly Test answer papers are distributed. The teachers are asked to give the students information on how to answer a question or what is lacking in an answer they have written, so that he/she will be able to make necessary improvement during the next examinations.
12	Discussion or comments on students assignment are not done by teachers as per 4% of students	The members of Faculty are requested by the Principal to have a better interaction with the students on Assignment. The teachers are asked to properly comment on how to write an assignment or what is lacking in the assignment they have presented, so that he/she will be able to make necessary improvement thereafter.
16	Other suggestions: Avoid overburden to students	The information is forwarded to the Academic Co-ordinators to identify the problems & was found that the Case Correction in the departments are slow creating problems for the students to prepare for the exams. The students are instructed to follow the case submission schedule properly to avoid pooling of the same at the end of an academic year.



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FEEDBACK ANALYSIS OF STAKEHOLDERS& ACTION TAKEN REPORT

STUDENTS OVERALL EVALUATION ON PROGRAMME AND TEACHING

M.D. (HOM.)

(2016 – 2017)

SL.NO.	FEEDBACK	ACTION TAKEN
1.	Regarding the syllabus prescribed for PG teaching:39 % felt it was challengeable	The Principal asked the Department HoDs to enquire the challenges faced by the students in covering their syllabus and ask to rectify it by fixing an adequate lesson plan and teach accordingly and also directed the Faculties to set an effective plan for back learners and to make a good interaction with each students.
2.	Regarding the background from benefiting the course:8% says it was inadequate 8 % opined they cannot say	The HoDs of the PG departments are asked to enquire about the lacking areas which is felt by the students and the major lacking area was found regarding the research works and article publication. The Principal directs the issue to the Research Coordinator and ask to resolve this as soon as possible.
3.	Regarding the syllabus covered for for the Course:26% felt it was between 55-70 % were 8 % felt it was less than 55 %.	The Principal directed the PG Coordinator to enquire about the issue to concerned department heads and instructed to cover the portions as per the lesson plan and unit plan and to submit the work done register regularly without any fail for the verification
4.	Regarding the availability of materials for prescribed reading :33% of students felt difficulty	The Principal put forward this feed back in a meeting of the HoDs and suggested them to look into the matter and had instructed to give request letter regarding the list of materials (Books, journals, magazines etc) which are in great demand .
5.	Regarding teachers communication.(23 % students marked as some times effective and 4 % of students are just satisfactory)	The faculty members of the concerned departments are requested by the Principal to have a better interaction with the students and to communicate them in a common medium of interaction as there is linguistic variation among the students. Those in need of special attention shall be called in to the Department for giving necessary steps for understanding the language.
6.	Regarding the encouragement of participation in class(16%	The Principal put forward this in a meeting of HoDs and directed them to give equal opportunity to all students for

	opined sometimes only)	their participation in class by regular case discussions, seminars, journal discussions, case presentations etc.
7.	Regarding the impact of internal assessment on improving their course grade: 4 percentage felt it was some times effective or no special effect.	The faculties of the concerned Department are requested by the Principal to have a better interaction with the students while distribution of the internal assessment answer papers . The teachers are asked to give the students information on which area should be give more importance, which are the good reference books, how to answer a question or what is lacking in an answer they have written, so that he/she will be able to make necessary improvement during the next examinations. Those in need of special advice shall be called in to the Department for giving necessary advice for improvement
8.	Regarding the feedback given by the teachers:54% opined it as often/late	The faculties were instructed observe the students without fail and to give a clear cut regular feedback on student performance in clinical ,academic, social, behavioral aspect so that they can make a good improvement in themselves in all aspect.
9.	Regarding the discussion of the assignments:38% opined that the assignments were discussed partially were 4 % as sometimes.	The Principal had instructed the concerned faculties to make regular discussions on the assignments which was submitted by the students without any fail and instructed to give them an account of the weak points in the assignment along with improvement tips.




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