

**SARADA KRISHNA
HOMOEOPATHIC MEDICAL COLLEGE**



**ACTION TAKEN REPORT
STUDENTS
2015-16**

STUDENTS EVALUATION ON TEACHERS & ACTION TAKEN REPORT

2015 – 2016 (BHMS)

INTRODUCTION

The institute collects feedback on the basis of a questionnaire given to the students to evaluate the teachers knowledge, communication skill, sincerity, ability to integrate course materials, overall performance etc. The collected feedback is analyzed and the valuable suggestions put forward by them are considered and relevant actions are carried out.

Feedback report

As per the evaluation report collected from the students on feed of teachers there is an average scoring of 78 % as College average, 70 % as departments' average and 75 – 80 % for individual scoring indication that the teaching-learning method and the approach and attitude of the teachers should be improved. The lowest individual score is 59 while the highest score is 91.

Action taken

The Principal called a meeting of all the members of faculty to discuss on the College Average Score of feedback given by the students about the teachers. All the members of Faculty were informed to be improve their teaching methodology, improve the communication skills, try to integrate the teachings to be applied in a broader perspective, conduct regular evaluations on the portions taught and to be more caring towards the students.

Following the above all the Heads of Departments are informed about their Department Score status. The Heads of Departments were instructed to take necessary steps to inform their subordinates to modify and improve their teaching methodologies and to make their classes' student friendly.

The Teachers with lesser score were called individually by the Principal and were given instruction to make necessary modifications in their teaching and to compulsorily attend Faculty Improving Programmes.




PRINCIPAL
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FEEDBACK ANALYSIS OF STAKEHOLDERS

& ACTION TAKEN REPORT

(2015 – 2016)

INTRODUCTION

The institute collects feedback on curriculum aspects and courses from students, teachers, parents & alumni. The collected feedback is analysed and the valuable suggestions put forward by them are considered and relevant actions are carried out.

Table 1: Students overall feedback of the BHMS Programme & Teaching and its Action taken report

No.	Feedback	Action Taken
1	Syllabus of the BHMS course is challenging	The syllabus followed is the one specified by the Central Council of India which in turn is been approved by the University. Necessary information has been forwarded to the concerned authorities to make the Syllabus more students friendly and clinical /practical oriented.
2	Syllabus covered by the departments was 55-70% as per 10% of students	The Principal has instructed all the Departments to modify the Teaching programme in such a manner as to complete the portions within a stipulated period
3	Few students(21 %) reported that the library materials are inadequate	Information passed to Librarian for discussing in the Library meeting. Library committee has suggested for adding more number of books as per the suggestion given by students in the library committee. The resolution was forwarded to the Principal & Chairman for necessary action.
4	Few(12 %) informed that Reading materials in Library were available with great difficulty	Information passed to Librarian for discussing in the Library meeting. Library committee has suggested for adding more number of staff, in order to cater the need of the students. The resolution was forwarded to the Principal & Chairman for necessary action.
5	Preparation of teacher for taking class was unsatisfactory for 12 % of students	Principal in a meeting has put forward the agenda on the matter and have suggested to conduct re-orientation & Faculty Development programmes
6	15 % of students informed that the teachers communication ability is generally ineffective	Principal in a meeting has put forward the agenda on the matter and have suggested the Faculty to improve the communication by attending classes on Communication Skill. It was also suggested that all the teachers should communicate with students in English, especially while Lecturing.
7	16 % of students opinion is that they are not at all encouraging them	Principal has informed all the members of Faculty to motivate & inspire them rather than discouraging,

		especially to those who are academically weak. The remedial teaching & tutorial hours can be utilized for the same.
8	Students were not allowed to raise questions in the class(18 %)	As the time allotted for covering the portion is within the hour, due to limited time. Therefore the doubts of individual students shall be clarified either personally by meeting the teacher in the Department or during Tutorial hours, conducted once in a week. This information was conveyed to all students by the Principal & concerned Academic co-ordinators.
9	Teachers approach is always indifferent & sometimes rude(40 %)	It has been strictly informed to the entire faculty by the Principal to show love & caring feel towards them.
10	Internal assessment evaluations are sometimes unfair as per information from 35 % students	It has been decided in the Principals meeting with the Faculty, and a committee has been constituted by the examination cell to look into the area of unfairness, and if found to exist shall be reported to the Head of Department / Principal.
11	22% opinion that the teachers give feed back without any comments after an Internal exam	The members of Faculty are requested by the Principal to have a better interaction with the students when the Term Test or Monthly Test answer papers are distributed. The teachers are asked to give the students information on how to answer a question or what is lacking in an answer they have written, so that he/she will be able to make necessary improvement during the next examinations.
12	Discussion or comments on students assignment are rarely done by teachers	The members of Faculty are requested by the Principal to have a better interaction with the students on Assignment. The teachers are asked to properly comment on how to write an assignment or what is lacking in the assignment they have presented, so that he/she will be able to make necessary improvement thereafter.
13	More computer facility is requested	Request has been placed to the ICT & Management to add more Computers in the computer lab.
14	Work load due to case record writing not getting time to study	The Principal has instructed the Academic co-ordinators to schedule a time-line of the work load related with case record writing, which is mandatory, and to complete the works accordingly. The above information & schedule is informed to the Parents also, during the PTA meet conducted at the beginning of each year.
15	Comments or complaints are not at all considered	The information is forwarded to the Grievance redressal Committee to look into the matter & take necessary steps



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